Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
May 12, 2026 @ 6:30 p.m.
RCESD Conference Room
287 Cooks Lane, Franklin, TX 77856

1. **Call Meeting to Order**
   President Robert Yezak called the meeting to order at 6:35pm and noted quorum present, along with legal counsel and executive director. The Board of Commissioners met at RCESD Conference Room, 287 Cooks Lane, Franklin, Texas.

   The following were present:

   RCESD COMMISSIONERS
   Robert Yezak, President
   Carla Barker, Vice President
   Toni Mathews, Treasurer
   Jerry Henry, Asst. Treasurer
   Kayla Sanders, Commissioner

   Hope Zeig, Executive Director
   James McCullough, Legal Counsel

   VISITORS
   Amy Munoz, RCESD
   Adam Gallagher, RCESD
   William Houston, RCESD
   Bob Hall, SRPVFD
   Clay Willis, SRPVFD
   Kelly Deboard, WVFD
   Mika Isbell, CHP
   Renda Jackson, CVFD
   Allison Hadley, BVFD
   Jerry Hadley, BVFD
   Cole French, RCESD
   Jim Dunn, WVFD
   David Buckley, BJVFD
   George Evans, HVFD
   Jacob Morse, EVFD
   David Greenwood, EVFD

2. **Public Comments**
   None

3. **Consideration, Discussion, and Any Approval of April Minutes (Action Item)**
   Commissioner Barker made a motion to approve April minutes. Commissioner Henry seconded, the motion carried.

4. **Consideration, discussion, and any approval of April Financial Report (Action Item)**
   Commissioner Barker made a motion to approve April Financial Report. Commissioner Mathews seconded, the motion carried.

   - **Tax Assessor Property Tax Collections & Report**
     Report for collections for March 2026 was included in packet.

   - **Sales Tax Reports & Statement**
     Sales tax report ending 04/07/26 was included in packet.

     Commissioner Henry made a motion to accept report. Commissioner Sanders seconded, the motion carried.

   - **Emergicon Collections and Write-Off Reports**
     Emergicon collections for April totaled $111,337.05. Write offs totaled $59,578.86.

   - **US Bank Credit Card Statements**
     US Bank statement was included in packet and invoices uploaded via One Drive.

5. **Consideration, Discussion, and Any Approval of <u>Reserve Funding Request</u> of Volunteer Fire Departments and Robertson County ESD and Robertson County Emergency Medical Services to include funding adjustment (Action Item)**
   - **Wheelock VFD request totaling $2,250 for fuel and utilities**
     Wheelock VFD is doing more calls and is more active than last year, and their approved budget was based on averages of last year when they weren't as busy.

     Commissioner Barker made a motion to approve Wheelock VFD reserve funding request totaling $2,250. Commissioner Sanders seconded, the motion carried.

6. **Consideration, Discussion, and Any Approval of FY 2025-2026 Budget Adjustments (Action Item)**
    - **Calvert VFD adjustment totaling $2.124.45**
      $600 from Dues/Memberships to Equipment Maintenance. $1524.45 from Building Maintenance to Equipment Maintenance.

      Commissioner Barker made a motion to approve Calvert VFD budget adjustments totaling $2124.45. Commissioner Henry seconded, the motion carried.

    - **Hearne VFD adjustment totaling $46.88**
      Commissioner Henry made a motion to approve Hearne VFD budget adjustment of $46.88 from Fire Prevention to Mileage Reimbursement. Commissioner Sanders seconded, the motion carried.

7. **Consideration, discussion, and any approval of Requests for FY 2025-2026 Preapproval of Expenditures of Volunteer Fire Departments and Robertson County ESD/EMS (Action Item)**
    - **Blackjack VFD approval of equipment and maintenance totaling $18,727.31**
      Removing since none of the preapproval requests are in budget

    - **RCEMS approval for IT Equipment totaling $4,860**
      Commissioner Henry made a motion to approve RCEMS preapprovals totaling $4860. Commissioner Mathews seconded, the motion carried.

8. **Consideration, Discussion and Any Approval of Appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2025-2026 expenditures (Action Item)**
   Commissioner Barker made a motion to approve Appropriate Expenditures for Volunteer Fire Departments and payment of approved expenditures for FY 2025-2026. Commissioner Sanders seconded, the motion carried.

9. **Consideration, Discussion and Any Approval for Payment of Robertson County Emergency Services District Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)**
   Commissioner Mathews made a motion to approve Payment of Robertson County Emergency Services District monthly expenses, payroll, RCEMS, Tower expenses, and funds transfers of $2211.68 from FFB Sales Tax to FFB RCEMS, $235,420 from FFB Sales Tax to FFB Operational, and $25,000 from FFB Property Tax to FFB Operational. Commissioner Sanders seconded, the motion carried.

10. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Funding Volunteer Fire Department for Texas Forest Service Grants to Purchase Approved Apparatus (Action)**
    - **Skid Units**
        - **Franklin VFD**

    Move to June

11. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Accepting As-Is Harris County Emergency Services District Rescue Vehicle at No Cost (Action Item)**
    - **Update**

    Move to June

12. **Consideration, Discussion and Any Approval of Robertson County Emergency Services Districts Completing the Texas Association of County Special Election Ballot (Action Item)**
    Commissioner Henry made a motion to approve Robertson County Emergency Services District completing the Texas Association of County special election ballot. Commissioner Mathews seconded, the motion carried.

13. **Consideration, Discussion and Any Approval of IT Coordinator Disposing of Outdated Computers and Accessories with Houston Electronic Recycling and Approval of IT Equipment Disposal Procedure/Policies (Action Item)**
    Commissioner Barker made a motion to approve IT Coordinator to dispose of outdated computers and accessories with Houston Electronic Recycling and authorize receiving disposal certificate. Commissioner Sanders seconded, the motion carried.

14. **Consideration, Discussion and Any Approval of Calvert Volunteer Fire Department Accepting 95/5 Fire and Rescue Equipment and Personal Protective Equipment Grants totaling $50,000 and 100% Training Grant totaling $10,000 with Robertson County Emergency Services District Funding and Accepting Grant as Reimbursement (Action Item)**
    Calvert VFD received three grants, fire and rescue equipment for $25,000 which is a 95/5, training aids for $10,000 and is 100% reimbursable, and PPE for $25,000 which is also a 95/5.

    Commissioner Barker made a motion to approve Calvert VFD to accept all three grants. Commissioner Sanders seconded, the motion carried.

15. **Consideration, Discussion and Any Approval of Blackjack VFD Utilizing Out-of-Service Engine 84 or Other Robertson County Volunteer Fire Department Vehicle as a Blocker (Action Item)**
Move to June

16. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Logistics Coordinator Paying Recurring and Obligation Invoice for Volunteer Fire Departments (Action Item)**
Move to June

17. **Consideration, Discussion and Any Action Regarding Protocols and Procedures for Blood Draws by Emergency Medical Services Personnel (Action Item)**
Discussed in executive session. No action taken.

18. **A. Consideration, Discussion and Any Approval of Robertson County Emergency Services District for Robertson County Emergency Medical Services Regarding Personnel Policies or Procedures Regarding Any of the Following, Including Any Subcommittee Recommendation (Action Item)**

- **Executive Director**
- **Office Manager**
- **EMS Chief**
- **Captain**
- **Lieutenant**
- **Crew**
- **IT Coordinator**
- **Logistics Coordinator**

B. Consideration, Discussion and Any Action Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal or Complaint or Charge Regarding One or More of

- **Executive Director- Annual Review**
- **Office Manager**
- **EMS Chief**
- **Captain**
- **Lieutenant**
- **Crew**
- **IT Coordinator**
- **Logistics Coordinator**

None

19. **Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports**
New monthly report made available to commissioners. CHP gave update of current events.

20. **Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports**
Blackjack – none
Bremond – none
Calvert – 5 members went to heavy rescue class in Teague, hose testing all passed
Easterly – should hear about new truck next week, hose testing coming up
Franklin – none
Hearne – none
Seale – none
Wheelock – spring fundraiser this Saturday, hose testing yesterday

- **Schedule Site Visits**

Calvert 5/18 5pm, Sanders and Henry
Wheelock 6/1 5:30pm, Barker and Henry
Hearne 6/1 6:30pm, Barker and Henry
Bremond 6/8 6pm, Mathews and Henry
Seale 6/15 5:30pm, Sanders and Henry
Blackjack 6/22 5:30pm, Yezak and Henry
Easterly 6/22 5:30pm, Sanders and Mathews
Franklin 6/22 7pm, Sanders and Mathews

21. **EXECUTIVE SESSION**

- **Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney; §551.074 of Texas Government Code - Personnel Matters**

- **Announcement of time and date closed meeting (executive session) for this matter ends and reconvenes in open session.**

- **The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)**

President Robert Yezak announced on May 12, 2026, at 7:28pm, the public session would be recessed and once room is cleared, the meeting would reconvene into executive session.

President Robert Yezak announced on May 12, 2026, at 7:32pm, the closed meeting would begin.

22. **RECONVENE INTO REGULAR SESSION – ended executive and reconvened at 8:26pm.**
    - **The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.**

President Robert Yezak announced on May 12, 2026, at 8:26pm, the Executive Session would end and reconvene into regular session at 8:26pm.

23. **Adjourn**

Commissioner Mathews made a motion to adjourn at 8:26pm. No opposition.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District June 9, 2026