Robertson County Emergency Services District Board of Commissioners
Special Meeting
September 29, 2026 @ 6:45 p.m.
RCESD Conference Room
287 Cooks Lane, Franklin, TX 77856

1. **Call Meeting to Order**
President Robert Yezak called the meeting to order at 6:44pm and noted a quorum present, along with legal counsel and executive director. The Board of Commissioners met at RCESD Conference Room, 287 Cooks Lane, Franklin, Texas

The following were present:

RCESD COMMISSIONERS
Robert Yezak, President
Carla Barker, Vice President
Toni Mathews, Treasurer
Jerry Henry Asst., Treasurer
Kayla Sanders, Commissioner

Hope Zeig, Executive Director
James McCullough, Legal Council

VISTORS
Erin Rodriguez, RCESD
Cole French, RCESD
Adam Gallagher, RCESD
Jerry W. Hadley I, BVFD
Jerry Hadley II, BVFD
Makayla Leatherman, RCESD
Mark Ruland, FVFD
David Greenwood, EVFD
Kelly Deboard, WVFD
Tessa Doucet, RCESD
George Evans, HVFD
Bruce Glover, SVFD
Bob Hall, SVFD
William Houston, RCESD
Samuel Porter, RCESD
Austin Myers, EVFD
Jim Dunn, WVFD
Richard Moone, CVFD
Nick Fowler, BJFVD
Jacob Morse, EVFD
Dalton Smith, CVFD
Brandon Trainor, CVFD
Clare Wigginton, CVFD
Allicia Supak, RCEMS
Steve Schlottman, CVFD
Renda Jackson, CVFD
Miks Isbell, CHP

2. **Public Comments**
Bruce Glover, SVFD asked if he could speak to the Commissioners. First Thanked the ESD Commissioners on the move over to the new BVWEX radio system and Seale Round Prairie VFD has seen an approvement from the switch. He would like to have more radios, batteries, and chargers for their department. Would also like to get help from the ESD on funding with grants to get more of this equipment for Seale Round Prairie VFD.

3. **Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports**
    - **Monthly Report**

    EMS- As of September 14, 2026 they are now only have go 2 hours to receive Blood

4. **Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports**
    - **Include Fleet Status, Calls for the Month, Active Members, Training and Fundraisers**

    President Yezak advised that the ESD understands if there is nothing to report at this time on the fact of having 2 other meeting this month. Also advised that these topics will be asked from all the department for each further Monthly Meetings.
        - Blackjack VFD- None
        - Bremond VFD- None
        - Calvert VFD- Truck is still down, still waiting for Tires
        - Easterly VFD- Tanker had bad Batteries was able to replace, New truck is having issues but will be cover under warranty
        - Franklin VFD- Brush Truck had bad battery and the throttle on the same truck broke, was able to get it fixed
        - Hearne VFD- None
        - Seale VFD- Had a truck go down. Has a Fundraiser coming up
        - Wheelock VFD- Truck is still down waiting to get it fixed

5. **Consideration, Discussion, and Any Approval of July, August and September Minutes (Action Item)**
Commissioner Barker made a motion to approve July 22 Budget Workshop Meeting Minutes. Commissioner Henry seconded, the motion carried.
Commissioner Henry made a motion to approve July 28 Budget Workshop Meeting Minutes, Commissioner Sanders seconded, the motion carried.
Commissioner Sanders made a motion to approve August 11 Budget Workshop Meeting Minutes. Commissioner Mathews seconded, the motion carried.
Commissioner Mathews made a motion to approve August 11 Regular Meeting Minutes, Commissioner Henry seconded, the motion carried.
Commissioner Barker made a motion to approve August 25 Budget Workshop Meeting Minutes, Commissioner Henry seconded, the motion carried

6. **Consideration, discussion, and any approval of August Financial Report (Action Item)**
    - **Tax Assessor Property Tax Collections & Report**
    - **Sales Tax Reports & Statement**
        - **July Report**
    - **Emergicon Collections and Write-Off Reports**
        - **September Reports**
    - **Credit Card Statements**
        - **Move to October Monthly Meeting**

    Moved to October 13, 2026 Meeting

7. **Consideration, Discussion, and Any Approval of FY 2025-2026 <u>Budget Adjustments</u> (Action Item)**
    - **Blackjack VFD adjustment totaling $ 2,138.00**
      Commissioner Sanders made a motion to approve Blackjack VFD budget adjustment of $1,058 from Dues Membership to Vehicle Fuel, $970 from Equipment Maintenance to vehicle Maintenance, $110 from Building Maintenance to Vehicle Maintenance. Commissioner Mathew seconded, the motion carries
    - **Bremond VFD adjustment totaling $368.06**
      Commissioner Sander made a motion to approve Bremond VFD budget adjustment of $205 from Equipment Maintenance to Building Maintenance, $131.77 from Equipment Maintenance to Fire Prevention Program, $31.29 from Equipment Maintenance to Utilities. Commissioner Mathew seconded, the motion carries
    - **Franklin VFD adjustment totaling $894.00**
      Commissioner Sanders made a motion to approve Franklin VFD budget adjustment of $686 from equipment Maintenance to Office Supplies and $ 208 from Chemical Supplies to Janitorial Supplies. Commissioner Mathes seconded, the motion carried.
    - **Seal Round VFD adjustment totaling $351.48**
      Commissioner Sanders made a motion to approve Seale VFD budget adjustment of $351.48 from Equipment Maintenance to Utilities. Commissioner Mathews seconded, the motion carried.

8. **Consideration, Discussion and Any Approval of <u>Appropriate Expenditures</u> for Volunteer Fire Departments, payment of approved expenditures for FY 2025-2026 expenditures (Action Item)**
Commissioner Sanders made a motion to approve Appropriate Expenditures of Volunteer Fire Departments and payment of approved expenditures for FY2025-2026. Commissioner Mathew seconded, the motion carried.

9. **Consideration, Discussion and Any Approval for <u>Payment</u> of Robertson County Emergency Services District Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)**
Commissioner Sanders made a motion to approve the Funds Transfer of $15,000. Commissioner Mathes seconded, the motion carried.

10. **Consideration, Discussion and Any Approval of Fiscal Year 2026-2027 Proposed Budgets and Volunteer Fire Department Contracts (Action Item)**
Commissioner Henry made a motion to approve Fiscal Year 2026-2027 Proposed Budgets and Volunteer Fire Department Contracts with the changes made. Commissioner Sanders seconded, the motion carried.

    - **Administration**
    - **Tower**
    - **RCEMS**
    - **CHP**
    - **IT**
    - **Blackjack Volunteer Fire Department**
      Add $1 placement to Radio line item
      Move request for SCBA to countywide purchase and add $1 for SCBA

New vehicle- Was raised from the Quotes Blackjack VFD provided and will be paid out over 8 years
Communication- Lapel and Active 911 was moved to IT budget
Vehicle Maintenance was lowered due to the loss of a Vehicle
Mechanical Supplies and Tools were lowered to $500

- **Bremond Volunteer Fire Department**
  New vehicle- Was raised from the Quotes Blackjack VFD provided and will be paid out over 8 years
  Removed Repairs for EMS window, was already repaired

- **Calvert Volunteer Fire Department**
  Removed UTV and Trailer due to solar panel project is 5 years out.

- **Easterly Volunteer Fire Department**
  Need only 2 sets of bunker gear instead of 3
  Change pays out of grant vehicle to 1 year not 8 years

- **Franklin Volunteer Fire Department**
  Need only 2 set of bunker gear instead of 3
  Will not be needing a new laptop, Texas Ranger has released Franklin laptop

- **Hearne Volunteer Fire Department**
  Removing SCBA to Countywide Purchase
  New vehicle- Was raised from the Quotes Blackjack VFD provided and will be paid out over 8 years

- **Seale Round Volunteer Fire Department**
  New vehicle- Was raised from the Quotes Blackjack VFD provided and will be paid out over 8 years

- **Wheelock Volunteer Fire Department**
  Increased allowance on Building loan

11. **Consideration, Discussion and Any Approval to Adopt the Tax Rate of $0.07278/$100 for tax year 2026 for Robertson County Emergency Services District (Action Item)**
    - **Record Vote: Yes or No**
      Commissioner Sanders make a motion to Adopt the Tax Rate of $0.07278/$100 for tax year 2026 for Robertson County Emergency Services District. All commissioners agreed motion accept.

12. **Consideration, Discussion and Any Approval of Fiscal Year 2026-2027 Contracts between Roberston County Emergency Services District and Volunteer Fire Departments (Action Item)**
    Commissioner Barker made a motion to Approval of Fiscal Year 2026-2027 Contracts between Roberston County Emergency Services District and Volunteer Fire Departments. Commissioner Henry seconded, the motion carried

13. **Consideration, Discussion, and Any Approval of Robertson County Emergency Services District Updating Employee Handbook Regarding Benefits and Paid Time Off (Action Item)**
    - **After review, no updates are needed at this time**
      No action was taken, no updated needed

14. **Consideration, Discussion and Any Approval to set Limit between $1,000 - $1,500 for Asset Capitalization Policy as recommended by Ingram, Wallis (Action Item)**
    Commissioner Sanders made a motion to raise $1000 per the recommendation of Ingram, Wallis. Commissioner Mathews seconded, the motion carried
15. **Consideration, Discussion and Any Approval of IT Equipment Disposal Procedure/Policies (Action Item)**
    Commissioner Sanders made a motion of IT Equipment Disposal Procedure/Policies. Commissioner Henry seconded, the motion Carried.

16. **Consideration, Discussion and Any Action Regarding Any Claim for Unpaid Employee Wages in Lawsuit by Remmer in Federal Court and Consider, Discussion and Any Action Regarding Karl Hoppess, Trustee et al vs Robertson Central Appraisal District et al in-State District Court (Action Item)**
    Update there is meeting September 29, 2026 Commissioners Yezak, Sanders and Executive Director Zeig will be going to the meeting

17. **A. Consideration, Discussion and Any Approval of Robertson County Emergency Services District for Robertson County Emergency Medical Services Regarding Personnel Policies or Procedures Regarding Any of the Following, Including Any**

Subcommittee Recommendation (Action Item)

- **Executive Director**
- **Office Manager**
- **EMS Chief**
- **Captain**
- **Lieutenant**
- **Crew**
- **IT Coordinator**
- **Logistics Coordinator**

None

B. Consideration, Discussion and Any Action Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal or Complaint or Charge Regarding One or More of

- **Executive Director**
- **Office Manager**
- **EMS Chief**
- **Captain**
- **Lieutenant**
- **Crew**
- **IT Coordinator**
- **Logistics Coordinator**

None

18. **EXECUTIVE SESSION**
    - **Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney; §551.074 of Texas Government Code - Personnel Matters**
    - **Announcement of time and date closed meeting (executive session) for this matter ends and reconvenes in open session.**
        - **The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)**

President Robert Yezak announced at 8:45 pm on September 29, 2026 the regular session was now closed and at pm the meeting reconvened into Executive Session.

19. **RECONVENE INTO REGULAR SESSION**
    - **The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.**

President Robert Yezak announced at 9:12pm on September 29, 2026 the Executive Session had ended, and the meeting would reconvene into open session.

20.

21. Adjourn

Commissioner Mathews made a motion to adjourn at 9:18 pm. No opposition.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).