Robertson County Emergency Services District Board of Commissioners
Monthly Meeting
July 14, 2026 @ 6:30 p.m.
RCESD Conference Room
287 Cooks Lane, Franklin, TX 77856

1. **Call Meeting to Order**
   President Robert Yezak called the meeting to order at 6:33pm and noted a quorum present, along with legal counsel and executive director. The Board of Commissioners met at RCESD Conference Room, 287 Cooks Lane, Franklin, Texas.

   The following were present:

   RCESD COMMISSIONERS
   Robert Yezak, President
   Carla Barker, Vice President
   Toni Mathews, Treasurer
   Jerry Henry, Asst. Treasurer
   Kayla Sanders, Commissioner

   Hope Zeig, Executive Director
   James McCullough, Legal Counsel

   VISITORS
   Amy Munoz, RCESD
   Cole French, RCESD
   Erin Rodriguez, RCESD
   Adam Gallagher, RCESD
   Bob Hall, SRPVFD
   Marshall Johnson, SRPVFD
   George Evans, HVFD
   Jerry Hadley, BVFD
   Allison Hadley, BVFD
   David Greenwood, EVFD
   Monte Stuenkel, FVFD
   Jacob Morse, EVFD
   Mark Ruland, FVFD
   Renda Jackson, CVFD
   Jim Dunn, WVFD
   William Houston, RCEMS
   Mika Isbell, CHP
   Theresa Fowler, BJVFD
   Nick Fowler, BJVFD

2. **Public Comments**
   None

3. **Consideration, Discussion, and Any Approval of June Minutes (Action Item)**
   Commissioner Barker made a motion to approve June Minutes. Commissioner Henry seconded, the motion carried.

4. **Consideration, discussion, and any approval of June Financial Report (Action Item)**
   Commissioner Mathews made a motion to approve June Financial Report. Commissioner Barker seconded, the motion carried.

   - **Tax Assessor Property Tax Collections & Report**
     Report for collections for May 2026 was included in packet.

   - **Sales Tax Reports & Statement**
     - **Comptroller Letter of Delinquent Payor**

     Sales tax report ending 06/09/26 was included in packet.

   - **Emergicon Collections and Write-Off Reports**
     Emergicon collections for June totaled $126,474.53. Write offs totaled $31,833.83.

   - **Credit Card Statements**
     US Bank statement was included in packet and invoices uploaded via One Drive.

5. **Consideration, Discussion, and Any Approval of <u>Reserve Funding Request</u> of Volunteer Fire Departments and Robertson County ESD and Robertson County Emergency Medical Services to include funding adjustment (Action Item)**
   - **Calvert VFD approval of equipment totaling $50,805.35**
     Board recommended Calvert VFD obtain three bids and to submit during budget workshops for FY27. No action taken.

   - **Franklin VFD approval of utilities, loans, and testing totaling $33,775**
     Discussed in Executive Session. No action taken.

   - **Wheelock VFD approval of utilities and maintenance totaling $8,196.86**
     Repairs to vehicle were done without preapproval by board, but they have exhausted their budget.

Commissioner Barker made a motion to approve Wheelock VFD reserve funding request totaling $8,196.86. Commissioner Sanders seconded, the motion carried.

6. **Consideration, Discussion, and Any Approval of FY 2025-2026 Budget Adjustments (Action Item)**
   - **Blackjack VFD adjustment totaling $387.68**
     Commissioner Barker made a motion to approve Blackjack VFD budget adjustment of $387.68 from chemical supplies to mechanical supplies/tools. Commissioner Sanders seconded, the motion carried.
   - **Calvert VFD adjustment totaling $383.86**
     $22.84 from Communications to Dues/Memberships, $27.14 from Communications to Equipment Maintenance, $333.88 from Mechanical Supplies/Tools to Vehicle Maintenance.

     Commissioner Barker made a motion to approve Calvert VFD budget adjustments totaling $383.86. Commissioner Mathews seconded, the motion carried.
   - **Hearne VFD adjustment totaling $11,471.68**
     $1,028.18 from Dues/Memberships to Chemical Supplies, $7,743 from Emergency Services Equipment to Bunker Gear, $1,050.50 from Mechanical Supplies/Tools to Bunker Gear, $1,650 from Mechanical Supplies/Tools to Other Gear.

     Commissioner Barker made a motion to approve Hearne VFD budget adjustments totaling $11,471.68. Commissioner Sanders seconded, the motion carried.

7. **Consideration, discussion, and any approval of Requests for FY 2025-2026 Preapproval of Expenditures of Volunteer Fire Departments and Robertson County ESD/EMS (Action Item)**
   - **Blackjack VFD approval of training totaling $520.80 and office supplies, mechanical supplies/tool and gear totaling $1,689.49**
     Commissioner Barker made a motion to approve Blackjack VFD preapprovals totaling $1,689.49. Commissioner Henry seconded, the motion carried.
   - **Bremond VFD approval of equipment totaling $8,213.77**
     Commissioner Mathews made a motion to approve Bremond VFD preapprovals totaling $8,213.77. Commissioner Henry seconded, the motion carried.
   - **Calvert VFD approval of gear totaling $28,484.80**
     Commissioner Mathews made a motion to approve Calvert VFD preapprovals totaling $28,484.80. Commissioner Sanders seconded, the motion carried.
   - **CHP approval of supplies, tools and PR material totaling $1,336.78**
     Commissioner Barker made a motion to approve CHP preapprovals totaling $1,336.78. Commissioner Sanders seconded, the motion carried.
   - **RCEMS FTO approval of materials totaling $1040.70**
     Total including refrigerator, stove, and ice maker would be $4,209.25.

     Commissioner Henry made a motion to approve RCEMS FTO preapprovals totaling $4,209.25. Commissioner Sanders seconded, the motion carried.
   - **RCEMS approval of equipment, training, vehicle and maintenance totaling $54,824.08**
     Commissioner Barker made a motion to approve RCEMS preapprovals totaling $54,824.08. Commissioner Mathews seconded, the motion carried.

8. **Consideration, Discussion and Any Approval of Appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2025-2026 expenditures (Action Item)**
   Commissioner Sanders made a motion to approve Appropriate Expenditures for Volunteer Fire Departments and payment of approved expenditures for FY2025-2026. Commissioner Barker seconded, the motion carried.

   Discussed in Executive Session. Commissioner Mathews made a motion to approve no payments for remaining FY2026 and to create a special budget with Executive Director making payments. Commissioner Sanders seconded, the motion carried.

9. **Consideration, Discussion and Any Approval for Payment of Robertson County Emergency Services District Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)**
   Commissioner Barker made a motion to approve Payment of Robertson County Emergency Services District monthly expenses,

including payroll, RCEMS, Tower expenses, and funds transfers of $300 from FFB Sales Tax to FFB RCEMS, $286.20 from FFB Sales Tax to FFB Operational, $171.71 from FFB Operational to FFB RCEMS, $340,000 from FFB Property Tax to FFB Payroll, and $175,000 from FFB Property Tax to FFB Operational. Commissioner Henry seconded, the motion carried.

10. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District FY2025 Audit by Ingram Wallis & Co., PC (Action Item)**
    Commissioner Barker made a motion to approve Robertson County Emergency Services District FY2025 Audit by Ingram, Wallis & Co., PC. Commissioner Henry seconded, the motion carried.

11. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Funding Volunteer Fire Department for Texas Forest Service Grants to Purchase Approved Apparatus (Action)**
    - **Skid Units**
      - **Franklin VFD**

        The quote received was incorrect. Move to August agenda.

12. **Consideration, Discussion and Any Approval of Volunteer Fire Department Purging Gear and Equipment (Action Item)**
    - **Easterly VFD Gear, Hose and Brush 272**

      Gear is out of date and hose failed testing. Board recommended the truck needs to try to be auctioned or go to Helping Hands.

      Commissioner Sanders made a motion to approve Easterly VFD to purge gear and hose and to auction truck or give to Helping Hands. Commissioner Mathews seconded, the motion carried.

    - **Bremond VFD Bunker Gear**

      All gear is outdated.

      Commissioner Sanders made a motion to approve Bremond VFD to purge bunker gear. Commissioner Barker seconded, the motion carried.

    - **Franklin VFD Bunker Gear and Expired SCBA Cylinders**

      Commissioner Mathews made a motion to approve Franklin VFD to purge bunker gear and expired SCBA cylinders. Commissioner Sanders seconded, the motion carried.

13. **Consideration, Discussion and Any Approval of Blackjack Volunteer Fire Department Accepting Donated 2012 Tahoe as Command Vehicle (Action Item)**
    Blackjack VFD received Tahoe from SHSU but did not have get vehicle preapproved before accepting and adding to insurance.

    Commissioner Sanders made a motion to approve Blackjack VFD accepting donated 2012 Tahoe as Command Vehicle. Commissioner Henry seconded, the motion carried.

14. **Consideration, Discussion and Any Approval of Blackjack Volunteer Fire Department Spending $7,000 to Repair Transmission of Brush 83 and Amend June 2026 Motion to Replace Tank or Repair Transmission and Replace Tank for $14,400 with $7,000 from Reserves (Action Item)**
    - **Brush 83 will possibly be replaced with TFS Granted Skid Unit in FY2027**

      Hold off until budget workshops for skid unit discussions. No action taken.

15. **Consideration, Discussion and Any Approval Regarding Internal Controls for expenditures Of Robertson County Emergency Services District Vendors and Volunteer Fire Departments (Action Item)**
    Discussed in Executive Session. Add to contract workshops.

16. **Consideration, Discussion and Any Approval of IT Equipment Disposal Procedure/Policies (Action Item)**
    Move to August agenda

17. **Consideration, Discussion and Any Approval of House Bill 3000 Subagreement between Robertson County and Robertson County Emergency Services District (Action Item)**
    County approved HB3000 contract and the subagreement was required in that contract. President Yezak reviewed and county judge reviewed. Discussed in Executive Session and legal counsel will review further. No action taken.

18. **Consideration, discussion, and any action regarding procedures and protocols regarding EMS including dispatching and cancelling EMS and procedures and protocols of VFDs regarding medical procedures and protocols (Action Item)**
    Discussed in executive session last month. EMS chief talked with VFD chiefs directly and thinks contract language should reflect procedures and protocols. VFDs should not be treating medical issues. Add to contract workshops.

19. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Logistics Coordinator Paying Recurring and Other Invoice for All Volunteer Fire Departments (Action Item)**
Discussed in Executive Session. Add to contract workshops.

20. **Review of FY2027 Budgets**
Commissioners to review department budgets in preparation for budget workshops.
    - July 21 – Franklin 5:30, Wheelock 6:00, Seale 6:30
    - July 28 – Easterly 5:30, Bremond 6:00, EMS 6:30
    - August 4 – Blackjack 5:30 , Calvert 6:00 , Hearne 6:30

21. **A. Consideration, Discussion and Any Approval of Robertson County Emergency Services District for Robertson County Emergency Medical Services Regarding Personnel Policies or Procedures Regarding Any of the Following, Including Any Subcommittee Recommendation (Action Item)**
None
    - **Executive Director**
    - **Office Manager**
    - **EMS Chief**
    - **Captain**
    - **Lieutenant**
    - **Crew**
    - **IT Coordinator**
    - **Logistics Coordinator**

B. Consideration, Discussion and Any Action Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal or Complaint or Charge Regarding One or More of
    - **Executive Director**
    - **Office Manager**
    - **EMS Chief**
    - **Captain**
    - **Lieutenant**
    - **Crew**
    - **IT Coordinator**
    - **Logistics Coordinator**

22. **Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports**
New monthly report made available to commissioners. CHP gave update.

23. **Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports**
    - **Schedule VFD Budget Workshops**
    Scheduled under item 20
    - Blackjack – members attending summer school
    - Bremond – battery farm yearly training August 24 6:00pm
    - Calvert – bbq fundraiser September 19
    - Easterly – none
    - Franklin – none
    - Hearne – none
    - Seale – shut down hwy 7 and radios would not work.
    - Wheelock – engine issue during July 4 parade.

24. **EXECUTIVE SESSION – RY announce at 7:59pm on July 14 recess open session and reconvene into executive session.**
    - **Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney; §551.074 of Texas Government Code - Personnel Matters**

    - **Announcement of time and date closed meeting (executive session) for this matter ends and reconvenes in open session.**

        - **The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)**

President Robert Yezak announced on July 14, 2026 at 7:59pm, the open session would be recessed and would reconvene into executive session.

President Robert Yezak announced on July 14, 2026 at 8:03pm, the closed meeting would begin.

25. **RECONVENE INTO REGULAR SESSION**
    - **The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.**

President Robert Yezak announced on July 14, 2026 at 9:28pm, the Executive Session would end and reconvene into regular session.

26. **Adjourn**

Commissioner Mathews made a motion to adjourn at 9:30pm. No opposition.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District August 11, 2026