Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
June 9, 2026 @ 6:30 p.m.
RCESD Conference Room
287 Cooks Lane, Franklin, TX 77856

1. **Call Meeting to Order**
   President Robert Yezak called the meeting to order at 6:30pm and noted a quorum present, along with legal counsel and executive director. The Board of Commissioners met at RCESD Conference Room, 287 Cooks Lane, Franklin, Texas.

   The following were present:

   RCESD COMMISSIONERS
   Robert Yezak, President
   Carla Barker, Vice President
   Toni Mathews, Treasurer
   Jerry Henry, Asst. Treasurer
   Kayla Sanders, Commissioner

   Hope Zeig, Executive Director
   James McCullough, Legal Counsel

   VISITORS
   Amy Munoz, RCESD
   Erin Rodriguez, RCESD
   Bob Hall, SRPVFD
   Clay Willis, SRPVFD
   Jacob Morse, EVFD
   Jim Dunn, WVFD
   David Greenwood, EVFD
   Jerry Hadley, BVFD
   Renda Jackson, CVFD
   Theresa Fowler, BJVFD
   Mika Isbell, CHP
   Cole French, RCESD
   Adam Gallagher, RCESD

2. **Public Comments**
   None

3. **Consideration, Discussion, and Any Approval of May Minutes (Action Item)**
   Commissioner Sanders made a motion to approve May minutes. Commissioner Mathews seconded, the motion carried.

4. **Consideration, discussion, and any approval of May Financial Report (Action Item)**
   Commissioner Barker made a motion to approve May Financial Report. Commissioner Henry seconded, the motion carried.

   - **Tax Assessor Property Tax Collections & Report**
     Report for collections for April 2026 was included in packet.

   - **Sales Tax Reports & Statement**
     Sales tax report ending 05/05/26 was included in packet.

   - **Emergicon Collections and Write-Off Reports**
     Emergicon collections for May totaled $123,223.36. Write offs totaled $41,739.94.

   - **Credit Card Statements**
     US Bank statement was included in packet and invoices uploaded via One Drive.

5. **Consideration, Discussion, and Any Approval of Reserve Funding Request of Volunteer Fire Departments and Robertson County ESD and Robertson County Emergency Medical Services to include funding adjustment (Action Item)**
   - **None**

6. **Consideration, Discussion, and Any Approval of FY 2025-2026 Budget Adjustments (Action Item)**
   - **Blackjack VFD adjustment totaling $1,344.77**
     Commissioner Sanders made a motion to approve Blackjack VFD budget adjustment of $1,344.77 from vehicle maintenance to building maintenance. Commissioner Mathews seconded, the motion carried.

   - **Calvert VFD adjustment totaling $544**
     Commissioner Barker made a motion to approve Calvert VFD budget adjustment of $544 from building maintenance to

equipment maintenance. Commissioner Sanders seconded, the motion carried.

- **Seale VFD adjustment totaling $1,200**
  $1,000 from vehicle maintenance to utilities, $200 from medical supplies to office supplies.

  Commissioner Barker made a motion to approve Seale VFD budget adjustment of $1,200. Commissioner Mathews seconded, the motion carried.

- **Wheelock VFD adjustment totaling $68.15**
  Commissioner Mathews made a motion to approve Wheelock VFD budget adjustment of $68.15 from office supplies to office equipment. Commissioner Barker seconded, the motion carried.

7. **Consideration, discussion, and any approval of Requests for FY 2025-2026 Preapproval of Expenditures of Volunteer Fire Departments and Robertson County ESD/EMS (Action Item)**
   - **Blackjack VFD approval of equipment and maintenance totaling $16,534.41**
     A posting error last month caused it to look like they didn't have this in their budget, but once corrected, they did have money in budget for these preapprovals.

     Commissioner Mathews made a motion to approve Blackjack VFD preapprovals totaling $16,534.41. Commissioner Henry seconded, the motion carried.
   - **Easterly VFD approval of equipment, gear, maintenance and communication supplies totaling $3,029.80**
     Commissioner Sanders made a motion to approve Easterly VFD preapprovals totaling $3,029.80. Commissioner Mathews seconded, the motion carried.

   - **Seale VFD approval of equipment and capital outlay totaling $18,674**
     Correct preapproval amount without tax on generator is $17,984.33.

     Commissioner Sanders made a motion to approve Seale VFD preapprovals totaling $17,984.33. Commissioner Mathews seconded, the motion carried.

   - **Wheelock VFD approval of computer totaling $1,268.15**
     Commissioner Mathews made a motion to approve Wheelock VFD preapprovals totaling $1,268.15. Commissioner Sanders seconded, the motion carried.

   - **Robertson County EMS approval of training, travel and tools totaling $7,912.86**
     Commissioner Mathews made a motion to approve Robertson County EMS preapprovals totaling $7,912.86. Commissioner Sanders seconded, the motion carried.

8. **Consideration, Discussion and Any Approval of Appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2025-2026 expenditures (Action Item)**
   Commissioner Barker made a motion to approve Appropriate Expenditures for Volunteer Fire Departments and payment of FY2025-2026 expenditures. Commissioner Sanders seconded, the motion carried.

9. **Consideration, Discussion and Any Approval for Payment of Robertson County Emergency Services District Monthly**
   - **May payroll transfer $250,000**

   Commissioner Mathews made a motion to approve payment of Robertson County Emergency Services District monthly expenses, including payroll, RCEMS, Tower expenses, and funds transfers of $306.38 from FFB Sales Tax to FFB Operational, $41.88 from FFB Operational to FFB RCEMS, $275,000 from FFB Property Tax to FFB Payroll, $43,500 from FFB Sales Tax to FFB Operational, and $100,000 from FFB Property Tax to FFB Operational. Commissioner Henry seconded, the motion carried.

10. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Funding Volunteer Fire Department for Texas Forest Service Grants to Purchase Approved Apparatus (Action)**
    Total loan amount needed for all department tankers is $2,570,350 or $805,350 for only the amount not being reimbursed by grant. Cannot take action without knowing tax rate for upcoming fiscal year. Discussed in Executive Session

    Commissioner Sanders made a motion to approve James McCullough and Hope Zeig to apply for loan for TFS grants and authorize signatures. Commissioner Mathews seconded, the motion carried.

    - **Skid Units**
      - **Franklin VFD**
        Did not receive updated quote

11. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Accepting As-Is Harris County Emergency Services District Rescue Vehicle at No Cost (Action Item)**
    - **Update**

      Should be going to Helping Hands and then to us, being voted on by Harris County tonight.

12. **Consideration, Discussion and Any Approval of IT Equipment Disposal Procedure/Policies (Action Item)**
    Draft policy provided to be reviewed. Move to next month's agenda.

13. **Consideration, discussion, and any action regarding procedures and protocols regarding EMS including dispatching and cancelling EMS and procedures and protocols of VFDs regarding medical procedures and protocols**
    Discussed in Executive Session. No action taken.

14. **Consideration, Discussion and Any Approval of Blackjack VFD Utilizing Out-of-Service Engine 84 or Other Robertson County Volunteer Fire Department Vehicle as a Blocker (Action Item)**
    Chiefs meeting was cancelled, move to next month.

15. **Consideration, Discussion and Any Approval of Hearne Volunteer Fire Department Accepting 95/5 Fire and Rescue Equipment totaling $25,000 with Robertson County Emergency Services District Funding and Accepting Grant as Reimbursement (Action Item)**
    Commissioner Henry made a motion to approve Hearne Volunteer Fire Department accepting 95/5 Fire and Rescue Equipment totaling $25,000 with Robertson County Emergency Services District funding and accepting grant as reimbursement. Commissioner Sanders seconded, the motion carried.

16. **Consideration, Discussion and Any Approval of Easterly Volunteer Fire Department Accepting 95/5 Fire and Rescue Equipment totaling $25,000 with Robertson County Emergency Services District Funding and Accepting Grant as Reimbursement (Action Item)**
    - **Preapproval of Cutter & Spreader Quotes totaling $29,770**

    Commissioner Mathews made a motion to approve Easterly Volunteer Fire Department accepting 95/5 Fire and Rescue Equipment totaling $25,000 with Robertson County Emergency Services District funding and accepting grant as reimbursement and approve purchasing cutter and spreader understanding a reserve funding request of $4,770 will be needed in the future. Commissioner Sanders seconded, the motion carried.

17. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Logistics Coordinator Paying Recurring and Obligation Invoice for Volunteer Fire Departments (Action Item)**
    Discussed in Executive Session. No action taken.

18. **Consideration, Discussion and Any Action Regarding Protocols and Procedures for Blood Draws by Emergency Medical Services Personnel (Action Item)**
    Discussed in Executive Session.

    Commissioner Mathews made a motion to approve EMS Chief to draft letter to send to appropriate offices. Commissioner Sanders seconded, the motion carried.

19. **A. Consideration, Discussion and Any Approval of Robertson County Emergency Services District for Robertson County Emergency Medical Services Regarding Personnel Policies or Procedures Regarding Any of the Following, Including Any Subcommittee Recommendation (Action Item)**
    - **Executive Director**
    - **Office Manager**
    - **EMS Chief**
    - **Captain**
    - **Lieutenant**
    - **Crew**
    - **IT Coordinator**
    - **Logistics Coordinator**

    B. Consideration, Discussion and Any Action Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal or Complaint or Charge Regarding One or More of
    - **Executive Director**
    - **Office Manager**
    - **EMS Chief**
    - **Captain**
    - **Lieutenant**
    - **Crew**
    - **IT Coordinator**
    - **Logistics Coordinator**

None

20. **Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports**
New monthly report made available to commissioners.

21. **Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports**
Blackjack – received check from TFS, fish fry on 6/20
Bremond – received grant for skid unit from TFS
Calvert – none
Easterly – new brush truck is in, has gear and hoses that they need to dispose of. Bunker gear must go to TFS.
Franklin – none
Hearne – none
Seale – none
Wheelock – successful fundraiser last month
    - **Re-Schedule Site Visits**
    Hearne needs to be rescheduled but they are not at meeting, rescheduled for 6/29 at 6:30pm, EMS at 5:30pm with Barker and Henry

22. **EXECUTIVE SESSION**
    - **Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney; §551.074 of Texas Government Code - Personnel Matters**

    - **Announcement of time and date closed meeting (executive session) for this matter ends and reconvenes in open session.**

        - **The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)**

President Robert Yezak announced on June 9, 2026 at 7:14pm, the open session would be recessed and would reconvene into executive session.

President Robert Yezak announced on June 9, 2026 at 7:18pm, the closed meeting would begin.

23. **RECONVENE INTO REGULAR SESSION**
    - **The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.**

President Robert Yezak announced on June 9, 2026 at 8:10pm, the Executive Session would end and reconvene into regular session at 8:11pm.

24. **Adjourn**
Commissioner Mathews made a motion to adjourn at 8:14pm. No opposition.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District July14, 2026